

## **Great Linford Parish Council - Job Opportunities**

Great Linford Parish Council is an award-winning council that serves a community of more than 20,000 residents across 12 estates. We are committed to making a positive difference in people's lives by providing services, managing community spaces, and working closely with local partners to address the issues that matter most to our residents.

## **Finance Administrator**

## Part Time – 21 hours per week (flexible pattern)

Pay scale is 7 to 12, hourly rate £13.26 to £14.36, dependant on experience

We are looking for a proactive and detail-oriented Finance Administrator to join our small and friendly finance team. This is a varied role where you will play a key part in supporting the Responsible Financial Officer and ensuring the smooth running of the Council's financial operations.

This is a fantastic opportunity to work in a supportive and community-focused environment. The role offers flexibility, variety, and the chance to make a real difference in helping the Parish Council deliver for its residents.

To find out more about this position and to apply, please visit our website.

## Find out more:

- www.great-linford.gov.uk
- glpc@great-linford.gov.uk
- 1 St Leger Court, Great Linford, Milton Keynes, MK14 5HA



