



## **Independent Chair for the Bletchley Pathfinder Delivery Board**

The Bletchley Pathfinder aims to identify ways of improving neighbourhood working which can then be applied across Milton Keynes. For more details, read our information pack.

To take the Pathfinder forward we will be establishing a Delivery Board. We are now looking for an Independent Chair for the Delivery Board.

**If you are interested in expressing an interest, please provide a letter, no longer than two sides of A4, outlining your skills and experience against the person specification and email it to [rebecca.green@nhs.net](mailto:rebecca.green@nhs.net) by 27 November 2023. The role attracts an allowance of £6,500 annually.**

The Bletchley Pathfinder is supported and promoted by the Milton Keynes Health and Care Partnership, which has broad representation from across the public sector.



Bletchley Pathfinder

## **Independent Chair**

The role of Independent Chair is to ensure the effective operation of the Bletchley Pathfinder Delivery Board and act as a visible champion for the Bletchley Partnership work in the area and beyond.

### **Terms of the appointment**

The appointment is until April 2025. Time commitment is in the region of 24 days per annum. An allowance of £6,500 is payable in recognition of the substantial amount of time and effort the role will demand. This rate has been calculated on the basis of it being 50% of the standard NHS Non Executive Director rate. The allowance will be paid through Milton Keynes City Council payroll and subject to tax and NI if applicable.

Duties and responsibilities of the Independent Chair (to be read in conjunction with the duties and responsibilities of Board Members):

1. Lead the Delivery Board, ensuring it makes best use of the talents and resources of all members
2. Chair Delivery Board meetings, plan and prepare the agenda and supporting reports and attend other meetings and events where necessary
3. Ensure Board Members are able to best carry out their role by offering them any support they might need
4. Build the profile of the Bletchley Pathfinder by acting as an ambassador and spokesperson, advocating for locality based working and preventative health and care projects included in the Bletchley Pathfinder scope.
5. Develop an effective working relationship with the Project Sponsor

### **Required skills and experience (Personal specification)**

- A good understanding of the health and care agenda, in particular primary care
- Knowledge of the local area, ideally with a strong professional network
- Commitment to listening to others
- The ability to effectively chair meetings
- Strong organisations skills
- A commitment to the seven (Nolan) principles of public life

### **Recruitment and review**

Recruitment will be by interview, following an open call for expressions of interest. The interview panel will be chaired by the Project Sponsor, along with a representative from the Bedfordshire, Luton and Milton Keynes Integrated Care Board (ICB). The Project Sponsor will undertake performance reviews from time to time and in the event that performance falls below expectations, the agreement can be terminated by the Project Sponsor with one months' notice.



Bletchley Pathfinder Delivery Board

## **Seven (Nolan) Principles of Public Life**

### **1. Selflessness**

Holders of public office should act solely in terms of the public interest.

### **2. Integrity**

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

### **3. Objectivity**

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

### **4. Accountability**

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

### **5. Openness**

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

### **6. Honesty**

Holders of public office should be truthful.

### **7. Leadership**

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.