

Practitioner - Children Centres - Apprentice

JE Code: MKLA0213

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| **Values – We are dedicated, respectful, collaborative, we are Milton Keynes Council** | |
| **Service** | Children and Families |
| **Reports to:** | Family Centre Lead |
| **Grade:** | Apprentice – £20,030 |
| **Political restricted** | N |
| **Date:** | November 2022 |

**Key Deliverables**

To work towards and successfully complete the Practitioner apprenticeship within 24 months, from the start date including attending the required tuition days with the training provider.

You will be working towards being able to meet the following key deliverables by the end of the apprenticeship.

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| **1.** | Promote and deliver a range of activities to support the Early Years Foundation Stage (EYFS), providing positive child centred learning opportunities and, in particular, plan and deliver a range of universal and targeted Stay and Play sessions to support children and families accessing the EYFS leading to school readiness. |
| **2.** | Support parents of children under 5 years old to increase knowledge of their child’s development and potential, enable them to gain confidence in their role as a parent and to build better family relationships by applying professional expertise, parenting support and best practice, through one-to-one sessions and outreach sessions. |
| **3.** | Contribute to the promotion and delivery of outreach services targeting families who find it difficult to access provision, |
| **4.** | Contribute to the increase of local community involvement in children’s centre services through developing the capacity of local people, volunteers, community organisations, ensuring that community involvement is at the centre of the programme |
| **5.** | Where appropriate, ensure progressive communications with partner agencies thereby contributing to a positive multi-agency approach as a lead professional, meeting the needs of the children and families as part of Early Help and as Lead Professionals, completing assessments and care plans as appropriate. |

*Within reason these key deliverables may evolve to meet service need and it is expected that you will be flexible and adaptable in your delivery to meet both service and council wide needs*

**Essential Requirements (key skills & qualifications)**

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| **1.** | Willing to work towards a childcare qualification as part of the apprenticeship |
| **2.** | Ability to co-ordinate and manage a demanding workload in order to meet service requirements. |
| **3.** | Willing to develop a comprehensive knowledge and skills around early childhood education, child development and parent support, and more specific knowledge around the impact of safeguarding issues on children’s development and well-being. |
| **4.** | ICT skills – able to use Microsoft Office and apply information. |
| **5.** | Five GCSE’s including English and Maths at level 4 - Desirable |

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| **Our Values** | **Our Expectations**  We all will…   * Be professional at all times * Work together for the good of the team, council and local people * Promote a supportive culture * Challenge assumptions * Take ownership * Be willing to change and do things differently * Always work in a safe manner |